

BIDDING TERMS AND CONDITIONS

SELECTION PROCESS

Type: Simplified Procedure of Direct Procurement

No.13 Year: 2016

Purpose of Procurement: **Purchasing complementary informatics goods.**

To provide seven desktop computers to the Argentina Embassy in full according to this terms and conditions.

BID SUBMISSION

Place/address	Hours and deadline
Embassy of the Argentine Republic at United Arab Emirates, located in Al Rowdha area, Street 11, villa 18, PO Box 3325, Abu Dhabi, United Arab Emirates.	Sunday through Thursday, from 8.30 am to 4.00 pm until September 22 nd 2016 at 11.00 am.

IMPORTANT: BIDS SUBMITTED AFTER THE DEADLINE WILL NOT BE ACCEPTED, REGARDLESS OF THE REASONS FOR THE DELAY.

BID OPENING

Place/address	Date and time
Embassy of the Argentine Republic at United Arab Emirates, located in Al Rowdha area, Street 11, villa 18, PO Box 3325, Abu Dhabi, United Arab Emirates.	September 22 nd 2016 at 12 noon.

I – SPECIFIC CONDITIONS

SIMPLIFIED PROCEDURE FOR DIRECT PROCUREMENT

1 – PURPOSE OF THE PROCUREMENT

The purpose of this Procurement is to provide *seven desktop computers to the Argentine Embassy in full according to this terms and conditions* to the Representation of Argentina in UAE. The hiring Government Office will be the Embassy of Argentina to the United Arab Emirates, located in Abu Dhabi City, fully in accordance with these Specific Conditions, the Technical Specifications and the other documents governing the procurement.

2 – HOW TO SUBMIT BIDS

Bids may be submitted:

a) In person and inside a sealed envelope, at Embassy of the Argentine Republic at United Arab Emirates, located in Al Rowdha area, Street 11, villa 18, PO Box 3325, Abu Dhabi, United Arab Emirates. On business days, from Sunday through Thursday, from 8.30 am to 4.00 pm until **September 22nd, 2016 at 11.00 am.**

b) By e-mail to compras_earb@mrecic.gov.ar , until **September 22nd, 2016 at 11.00 am.**

The envelope/e-mail of submission must be identified as follows:

EMBASSY OF THE ARGENTINE REPUBLIC TO THE UNITED ARAB EMIRATES

Simplified Procedure of Direct Procurement No. 13/2016

PURPOSE: “Purchasing complementary informatics goods”

Place, date and time of opening: Embassy of the Republic of Argentina, September 22nd at 12 noon.

Place, date and deadline for the submission of bids: Embassy of the Republic of Argentina, September 22nd at 11.00 am.

NAME OF BIDDER:

ADDRESS:

TELEPHONE:

E-MAIL:

FAX:

Submission of a bid implies full knowledge and acceptance by the bidder of the provisions governing this Procurement and the interpretation of its precise scope.

Bids may only be submitted until the submission deadline established. No changes introduced thereafter will be accepted.

3 – CONTENT OF THE BID

The bid must be drafted in English. All deletions, amendments, erasures and text added between lines must be duly initialled by the persons signing the bid.

The bid must be signed on each and every page by the bidder or their legal representative.

The bid must include the following information:

3.1) Name and surname, address, telephone number, fax number and e-mail address.

3.2) Special domicile established in (city/locality of the Representation).

3.3) Description of the BID: The goods or services tendered must be described. To this end, leaflets, manuals and other materials may be included.

Make, model and other relevant information relating to the goods tendered must be included where applicable, including information on whether said goods are new or unused.

3.5) Quote form completed and signed in accordance with Section 4 hereof.

4 – QUOTING METHOD

Quotes must respect the quantities and units of measurement stated in the Quote form, which should include both the unit price and total price. The Quote form must be signed by the bidder or their legal representative.

The total price stated in the quote will be the final price paid by the Representation for all costs and expenses, including taxes and shipping costs, if any.

In the event that the total amount quoted for each line does not match the unit price, the latter will be taken as the quoted price. Errors in any other quoted amounts that are informed by the bidder or detected by the procuring entity before the award will result in the dismissal of the relevant portions of the bid.

5 – VALIDITY OF THE BID

The bid shall be valid for a term of THIRTY (30) running days as from the date fixed for the opening of bids.

6 – OPENING OF BIDS

At the date and time established, bids will be opened in a public meeting, in the presence of the officers appointed to that end and of any persons wishing to attend the meeting. The relevant record will be drafted and signed by all acting officers, as well as by any bidders or interested parties present and wishing to do so.

7 – REVIEW OF BIDS

During the bid review period, bidders may be requested to rectify any amendable errors or omissions in their bids. Bidders may not amend errors or omissions in any way that alters the substance of their bid or improves it in order to gain advantage over other bidders.

If a bidder fails to act upon the rectification request within the term established, their bid will be deemed abandoned.

8 – NON-AMENDABLE GROUNDS FOR BID DISMISSAL

Bids will be dismissed with no opportunity for rectification in the following cases:

- a) Bids drafted in a language other than that established in the bidding terms and conditions.
- b) Bids that are not signed by the bidder or their legal representative in any of the pages.
- c) Bids containing erasures, deletions, amendments or text added between lines that are not initialled in the financial proposal, the description of the goods or services offered, the term of delivery, or any other section that is of the essence to the contract.
- d) Bids that have a shorter term of validity than that established in the bidding terms and conditions.
- e) Bids drafted in pencil or any other means that can be erased and rewritten without trace.
- f) Bids submitted by persons who are currently suspended or prohibited from seeking contracts with the Argentine Government at the time of the opening of the bids, during the bid review period, or at the time of the award.
- g) Bids submitted by individuals or legal entities that are not authorized to seek contracts with the Argentine Government at the time of the opening of the bids, during the bid review period, or at the time of the award.
- h) Bids containing any qualifications.
- i) Bids containing terms that infringe the rules governing the procurement or that prevent a precise comparison against the rest of the bids.
- j) Bids containing substantial errors or omissions.
- k) Bids with quoted prices that are excessively low or not serious.
- l) Bidders who are ineligible.
- m) Bidders submitting more than one bid, either on their own or as part of a group, association or legal entity. This prohibition shall not apply where bids submitted include discounts, alternatives or different options.
- n) Samples not included within the term established in the bidding terms and conditions, where applicable.

9 – AWARD

The contract will be awarded to the bid that complies with all the requirements hereof and offers the lowest price.

The successful bidder and the rest of the bidders will be notified of the award no later than THREE (3) business days following the award, by any of the following means:

- a) direct access to the relevant file by the bidder or their legal representative;
- b) appearance of the interested party or their legal representative at the relevant office, which indicates that the result has come to their knowledge;
- c) certified return receipt letter, or any other postal means that certifies sufficient notice;
- d) fax; or
- e) e-mail.

No later than TEN (10) business days after notice of the award is given, the relevant purchase order will be issued, and the successful bidder will be notified by the same means.

10 – TIME AND PLACE OF DELIVERY

The delivery of the *seven desktop computers to the Argentine Embassy in full according to this terms and conditions* shall be made within 5 (five) business days as from the day following the receipt of the Purchase Order, to the Embassy of the Argentine Republic at United Arab Emirates, located in Al Rowdha area, Street 11, villa 18, PO Box 3325, Abu Dhabi, United Arab Emirates. On business days, from Sunday through Thursday, from 8.30 am to 4.00.

11 – ACKNOWLEDGEMENT OF RECEIPT

Shipping lists shall be sent to Al Rowdha area, Street 11, villa 18, PO Box 3325, Abu Dhabi, United Arab Emirates.

The header of all shipping lists must include the Purchase Order Number.

The Representation shall have the right to perform all the checks and technical tests it may deem necessary.

If any of the batches delivered is rejected, for the purposes of the penalties set forth in Section 14 hereof, the date of delivery shall be the date on which delivery of the new replacement batch is accepted, provided it complies with the relevant requirements.

12 – TERMS OF PAYMENT AND SUBMISSION OF INVOICES

Invoices will be paid fifteen days (15) working days after submission.

Invoices may be submitted after acceptance of delivery, to Embassy of the Argentine Republic at United Arab Emirates, located in Al Rowdha area, Street 11, villa 18, PO Box 3325, Abu Dhabi, United Arab Emirates.

13 – GUARANTEE OF GOODS

All items provided must have one year of full warranty for any failure. Of any component has to be change, the supplier will have to straight out all the cost.

14 – TERMINATION OF THE CONTRACT

Where the successful bidder expressly abandons the contract before the term established for its fulfilment, or where the goods remain undelivered after the expiry of said term, the procuring entity will declare the contract terminated without any court or out-of-court procedures, unless it decides to accept late fulfilment.

15 – LIABILITY

The co-contractor shall comply with all laws applicable to the activities conducted under the contract and shall be liable for all court and out-of-court claims, including all costs and expenses resulting from any actions or omissions of the co-contractor, its staff or subcontractors, or any other persons who may be liable to the co-contractor for compliance with any of these terms and conditions.

B – TECHNICAL SPECIFICATIONS

STANDARD DESKTOP COMPUTER

FEATURES

X86 architecture support USB (Universal Serial Bus).
ROM-resident Setup boot and setup password.
Remote boot capability through the LAN connection.
Real time clock with battery and audible alarm.
Additional controls should indicate possession.

PROCESSING UNIT

- INTEL Core i3 2100 or higher performance, or
- AMD Phenom II X4 B95 or superior performance.

Minimum Requirement

Both alternatives should be described as they are not optional.

MEMORY

Type: DDR3-1066 or higher.
Capacity: 4 GB - minimum.

HDD

Minimum capacity: 250 GB

VIDEO

Video controller SVGA / XGA or higher with support for 32-bit color (minimum).
If the video card is on-board, the motherboard must include a slot PCI-E16X free.

AUDIO

Sound card (or integrated chipset):
Recording / Audio Playback: 16-bit.
Range Recording / Playback: 8-44.1 kHz. stereo.
FM synth.
Interface / Connectors: Line-in, Line out, CD-Audio, Microphone.
Driver to (minimum): Windows XP / Vista / 7.

NETWORKING AND COMMUNICATIONS

Network Card (or integrated chipset) with the following characteristics:
Interface Boards for Ethernet / Fast Ethernet (IEEE 802.3) for PCs.
Bite rate: 10/100/1000 Mbps (auto-sensing).
Compatibility PCI 2.1 (32-bit), 2x PCI-E (2 lanes) or higher.
Standard: IEEE 802.3i 10BaseT, IEEE 802.3u 100BaseTX, IEEE 802.3ab 1000BaseT.
Connection: UTP.
Output connectors: RJ45.
Full duplex operation capability.
Driver to (minimun): Windows XP / Vista / 7
SNMP agent included.
Manageability via RMON or Wired For Management (WFM).

CONSOLE

- Keyboard: To be in Latin American Spanish, QWERTY type, including numeric function.
- Mouse: with all-optical motion sensor.
- Monitor TFT / LCD / LED Medium (18.5 "to 19")
 - Visible screen size measured diagonally: Not less than 18.5 "rather than 19".
 - Aspect ratio: Expanded or widescreen (16:9 or 16:10)
 - Maximum native resolution: 1360x768 minimum points.
 - Monitor connection interface: Analog RGB-DB15
 - Response time: not more than 5 ms
 - Gloss: not less than 250 cd/m²
 - Contrast ratio: not less than 500:1
 - Viewing angle: not less than 160 ° Horizontal / 160 ° Vertical.
 - Power supply: 220 V - 50 Hz without external transformers.
 - It will provide the appropriate cables for power supply and interconnection with the central processing unit.

In the case of use with the Windows operating system, and to ensure hardware compatibility offered with this operating system, the monitor must have WHCL("Windows Hardware Compatibility List") or Premium version (not Basic) certification.

Must comply with the "ISO 13406-2-Class I" standard (meaning Zero (0) failed pixels of any kind).

EMBEDDED PORTS

At least 4 Port USB with external connectors cabinet.

- One of USB ports should be available at the front of the cabinet (minimum).
- 1 port for mouse (you can use one of the USB ports).
- 1 keyboard port (you can use one of the USB ports).
- 1 Monitor port type DSUB-15 VGA / SVGA / XGA.

OPERATING SYSTEM

Windows 7 Ultimate or Professional, edition in English or Spanish with original license*.

* MANDATORY OPTION

To ensure hardware compatibility with the operating system offered requested, the workstation must show that they have favorably passed the compatibility test "Windows 7 -x86" not accepting parts or components thereof, but the station in its whole. To this end, bidders must detail on the offer SUBMISSION ID next to "Windows Logo Verification Report" which should have resulted approved.

-----[COMPLETE]-----

C – QUOTATION SHEET

Item	Qty	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	7	<p><u>Desktop Computer:</u></p> <p>Intel® Core i5 – 4GB RAM/500GB HARD DRIVE CARD with Intel HD Graphics 530 (3.2 GHz, up to 3.6 GHz with Intel Turbo Boost, 4 Cores 6MB Cache), Micro tower, 4GB DDR4-2133 SDRAM, 500GB 7200 rpm SATA, Slim SATA SuperMulti DVD writer, 1 SD 3 card reader (optional); 1 slim ODD (optional), LA Integrated Realtek GbE, DTS Sound+™ audio management technology, HD audio with Realtek ALC221 codec; line out rear port 3.5 mm.</p> <p>Keyboard & Mouse</p> <p>Windows 7 /Professional</p> <p>1-year (1-1-1) limited warranty and service offering includes 1 year of parts.</p>		
2	7	Monitor HP V196/LED LED 5ms D-Sub DVI-D (18.5 ")		
			Total bid price	

Total price: (Total price in letters. Include currency)

The quotation is made in local legal tender.

The price includes all taxes.

Ameena Hakeem.

Signature and name of Bidder